1. Skip one row to code the next story.
2. Use as many forms as needed.
3. Code each person in the story on their own row in the "people in the story" section.

ONLINE NEWS CODING SHEET

Story				Journalists	People in the story													Analysis					Basic information
1 Topic	2 Scope	3 Ref .to Equality/Rights legislation / policy?	4 Level of legislation	5 Gender	6Gender	7 Age – (person appears)	Complete if person is described as refugee, migrant, asylum seeker… 8 If below 18	9 Person identified as	10 Region of origin	11 Alive or dead?	12 Religion	13 Family role mentioned…	14 Occupation	15 Function in the story	16 Person has experienced…..	17Person is perpetrator of…	18 Directly quoted?	19Photographed?	21 Story about individual or group?	22 Tone of the story	23 Challenges (-) stereotypes	24Promotes (-) stereotypes	25Further analysis?	Monitor name _____Country _____ Website name _____ URL :_____ Media type: 1 Secular 2 Faith Date/time accessed _____ at ___:___ Offline presence? 1 Yes 2 No
																							Comments & Explanations *Continue on back of sheet if necessary*
																							10. Country of origin (if clearly stated)
																							20. URL and multimedia components: Analysis of photos, images, audio and video clips in the story.
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	21	22	23	24	25	